

1. **Hunstanton Seniors' Resident's Parking Permit** (Pages 1 - 6)

REPORT TO CABINET MEMBER FOR DECISION

Open		Would any decisions proposed :		
Any especially affected Wards	Operational	(a) Be entirely within cabinet's powers to decide YES (b) Need to be recommendations to Council NO (c) Be partly for recommendations to Council and partly within Cabinets powers – NO		
Lead Member: Cllr Kathy Mellish E-mail: cllr.kathy.mellish@west-norfolk.gov.uk		Other Cabinet Members consulted:		
		Other Members consulted:		
Lead Officer: Martin Chisholm E-mail: martin.chisholm@west-norfolk.gov.uk Direct Dial: 01553 616650		Other Officers consulted: David Morton, Charlotte Martin		
Financial Implications YES	Policy/Personnel Implications YES	Statutory Implications NO	Equal Impact Assessment YES	Risk Management Implications NO
If not for publication, the paragraph(s) of Schedule 12A of the 1972 Local Government Act considered to justify that is (are) paragraph(s)				
Date meeting advertised: 5 th March 2019			Date of meeting decision to be taken: 12 th March 2019	
Deadline for Call-In: 19 th March 2019				

HUNSTANTON SENIORS' RESIDENT'S PARKING PERMIT

<p>Summary</p> <p>To amend the name of the "OAP" resident parking permit in Hunstanton to that of "Senior's Resident Parking Permit" and to align the eligibility criteria with that of Concessionary Bus Passes which is currently based on the State retirement age.</p> <p>Recommendation</p> <p>Amend resident parking permit title and eligibility as above.</p> <p>Reason for Decision</p> <p>To avoid current anomalies and to align to keep in a standard with other concessionary benefits.</p>

1. Background

Since the introduction of pay and display car parking in Hunstanton the borough have offered a parking permit to the resident senior citizens allowing use of the resort car parks including Central, Southend Road, Cliff Top, South Promenade, Seagate East and West and Valentine Road. The season ticket has in the past been administered through the Tourist Information Centre and offered to those 65 years and older on production of documentary evidence for their age and evidence that the vehicle to which the permit is granted is registered to the address within the Hunstanton boundary.

The permit originally known as "OAPs" has over time also been known as a "Senior Citizens' Resident's Permit". We have received an ever increasing number of observations as to the suitability of these terms. It is therefore proposed that we will amend this to simply be known as the Seniors' Resident's Permit.

At the time of amending the name it is proposed to amend the eligibility to align it with entitlement for State concessionary travel benefit which is based upon the State retirement age, this will remove what is currently an anomaly and ensure consistency with other travel/transport related benefits.

2. Policy Implications

Amendment to the entitlement date as detailed above.

3. Financial Implications

Minimal but unquantifiable as records are not currently maintained as the birth date of applicants.

Background Papers

Current eligibility document as publish on the Borough Council's season ticket portal.

Signed:

Cabinet Member for

Date

Pre-Screening Equality Impact Assessment

Borough Council of
King's Lynn & West Norfolk



Name of policy/service/function	Seniors' Resident's Parking Permits (Hunstanton/Heacham)				
Is this a new or existing policy/ service/function?	Existing				
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service rigidly constrained by statutory obligations	Alignment of the eligibility criteria to that of the state retirement age from the current age based eligibility set at 65 years.				
Question	Answer				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age			x	
	Disability			x	
	Gender			x	
	Gender Re-assignment			x	
	Marriage/civil partnership			x	
	Pregnancy & maternity			x	
	Race			x	
	Religion or belief			x	
	Sexual orientation			x	
	Other (eg low income)				x
Question	Answer	Comments			
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	No				
3. Could this policy/service be perceived as impacting on communities differently?	No				
4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	No				
<p>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	No	Actions:			
		Actions agreed by EWG member:			
Assessment completed by: Name Martin Chisholm					
Job title: Business Manager	Date: 1st March 2019				

Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.



Hunstanton Senior Citizen Resident Virtual Permit

- This permit is only available to Residents of Hunstanton over the age of 65
- This permit is valid in Hunstanton on the following car parks; Central, Southend, Cliff, South Prom, Seagate, Valentine Road
- It is **not valid** on any other car park in Hunstanton; if a further car park is used then a parking ticket must be obtained from the ticket machine.
- The purchase of this permit does not guarantee you a parking space.
- This permit allows you to park in accordance with the Borough Council of King's Lynn & West Norfolk (Off Street Parking Places) Order.
- Failure to adhere to the Parking Order will render you liable to a Penalty Charge Notice.

Required documentation for your application:

- **Vehicle registration document confirming address & vehicle ownership**
- **Confirmation of Senior Citizen status (e.g. Driving Licence / Passport)**

PRIVACY NOTICE

The Council will use your personal information for the purposes of assessing eligibility for processing and issuing of parking permits. The processing of this information is necessary for the Council to perform a task in the public interest or in order to discharge one of its official functions, as provided by law, in this case the Road Traffic Regulation Act 1984.

Your data will be used for this specific purpose and may be passed to such third parties, with whom the Council needs to share your information in order to meet its obligations in verifying eligibility, or for the purposes of preventing or detecting fraud or other crimes. This may also include other Council departments where the law permits us to do so.

Your information will be kept strictly confidential and will be stored securely and in conjunction with Data Protection Legislation and the Council's own Data Protection and Privacy Policies, which can be found by visiting the Council's website.

Your information will be kept for as long as your permit is valid, and whilst your account remains active to allow the auditing of the permit/financial systems. Once this period expires, your information will be deleted and securely disposed of, ensuring that it is only kept for as long as is necessary.

You have a number of rights available to you, including the right to see copies of all the data held about you by the Council, to ask for it to be corrected, updated or deleted, to request the Council to restrict what it does with your data in certain circumstances, to object to what the Council may do with your data, and to data portability.

Please note that these rights are not absolute and that there are circumstances where they do not apply or the Council's obligations may override these rights. If this is the case, you will be informed of this.

If you want more information, you can contact the Council's Data Protection Officer, at dataprotection@west-norfolk.gov.uk or telephone the Council on 01553 616200 and ask to speak to the Data Protection Officer.

If you are unhappy with the way your personal information is being handles you can contact the Independent Information Commissioner at <https://ico.org.uk>

